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**Hooksett Historical Society First Board Meeting  
November 13, 2008**

Attending Board Members: Jim Sullivan, President, Leslie Nepveu Vice-President, Joyce Werksman Treasurer, Diane Valade, Secretary.

Also attending:

Tina Paquette, Kathy Northrup, Stuart Werksman, Bridget.

Meeting started at 4:30pm, with introductions of all members present.

Tina Paquette brought the old minute book and gave to Diane Valade the new secretary. She turned over the building alarm keys to Jim Sullivan and Leslie Nepveu and mentioned the society's camera, cord and video equipment were in the Historical Library Building. Tina went home to get the list of inventory items that had been donated and items she had forgotten to bring.

Leslie will initiate the inventory and meet with Tina Friday the 21<sup>st</sup> to see the computer system, to see what is inside the historical building. Kathy will help to look at the usable stuff like computers, cameras, postcards and additional inventory. Get in touch with Dot Robie who would be useful in remembering what some of the inventory was all about. Kathy mentioned we did purchase the computer software 5yrs ago and it was not current then. Leslie will call company to work program and get software information so we can start using and cataloging items as soon as we can.

The 28<sup>th</sup> annual Historical Society meeting was held October 26 2008 at Robie's Country Store. The last documented meeting was held on September 25, 2008, with the annual treasurer's report for January 2008 through Sept 2008 given.

Discussions made by board members:

1. To use the town fiscal year calendar as this would help coincide with having the town issue funds to help support the historical society.
2. Membership dues change to regular town fiscal year as well, from July 1, to June 2009. Membership yearly fee would remain as in the by-laws however we would be reviewing and possibly revising them. Bi-laws to be given to the secretary and make sure everyone had a set.
3. To register the Hooksett Historical Society trade name 5013C. Leslie mentioned it would cost \$50 for 5 years and as Kathy Northrup mentioned it would keep the society a legal 501c3 status.
4. To go inside the Historical Library and start the building cleanup, and inventory of articles in the building. Getting Dale Hemeon's help moving cases donated by Bill Shackford and cases now stored at the Town Hall. Deal with an old Suncook Bank safe that is taking up too much space.
5. We are to establish criteria to use for new letters and notices to be sent to members and advertising use. Leslie mentioned using as symbol for stationery the drawing made previously of the old historical building.
6. Keeping with tradition we should have the meeting the 4<sup>th</sup> Thursday of the month beginning in January perhaps between 6:30-7pm, with a speaker and some refreshments served and a gift given to the speaker as well.
7. Ownership of Collection donated to the historical society belongs to the society not the town. The citizens of the town will own the inventory if the society is no longer established. We found out the town voted to give the library building to the historical society. We voted to accept items for the society to clean up the committee and clean up the bi-laws.
8. Leslie will see to the start of a computer website, talked about various possible media websites to link with and their costs.

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9. Jim and Leslie will prepare and submit a newsletter format for us to review at the next meeting.
10. Kathy Northrup want the Historical Heritage name mentioned if we use their pictures.
11. Fund raising was mentioned doing a 16 month calendar - a photo contest, and doing a trolley tour. Kathy spoke about doing a one room schoolhouse program associated with the Head school project. We can run some historical programs get the school children and teachers involved.
12. Stuart mentioned that Leslie should get website for a full year. We all agreed to initiate the website as [Hooksetthistoricalsociety.org](http://Hooksetthistoricalsociety.org).
13. Leslie mentioned we need to plan short term and long term goals. We need to ask the council for \$1,000 per year. Request to fix the building and the stipend for that should be above the requested yearly amount. We will set how to spend the money. Kathy suggested the members should vote for expenditure spending if it goes over a certain amount. We must find out what that amount should be such as over \$100 or more. Business expenses like stamps, paper and ink should be able to be purchased without voting on.
14. Kathy mentioned we can do NH training program regarding the past perfect software.
15. Kathy, Jim, Tina said to call NNSLA about new board regarding NHH soc \$40 fee memberships so we can obtain certain discounts.

Next meeting will be held on December 11, 2008 at 4:30pm.at the Town Hall, to discuss the format of the newsletter, the bi-laws, and the website.